

SUTTON & DISTRICT BOWLING ASSOCIATION

Founded 1949

Associate Members of Bowls England

Website: <http://www.sdba.org.uk/>

e-mail: enquiries@sdba.org.uk



Rules, Regulations and Constitution

SUTTON & DISTRICT BOWLING ASSOCIATION

Rules, Regulations and Constitution

PART I

1. Title

The name of the Association is 'The Sutton and District Bowling Association'.

2. Eligibility

The Association shall consist of Bowling Clubs affiliated to the Surrey County Bowling Association, and whose greens are within a seven mile radius of Sutton Railway Station.

3. Objects

The object of the Association is to foster the spirit of friendly rivalry amongst the male members of Clubs in the Association, and to further and promote the game of Bowls by arranging Competitions and Friendly Matches with affiliated and other Clubs and Associations.

4. Membership and Subscriptions

The Annual Subscription from each Club, payable on or before 1st December, shall be such a sum as agreed by the Annual General Meeting or Special General Meeting.

A Club desirous of joining the Association shall make written application to the Hon. Secretary. An entrance fee as defined by the Management at that time shall be payable. Each Club shall appoint two of its members to act as delegates to the Association.

5. Annual General Meeting

The A.G.M. of the Association shall be held during the last 14 days of January, and shall elect President, Senior and Junior Vice Presidents, Hon. Secretary, Hon. Treasurer, an Indoor and an Outdoor Hon. Match Secretary, and appoint Hon. Competition Secretaries and two Hon. Auditors.

At this Meeting the Association may elect Hon. Life Members, provided the total does not at any time exceed six. They may also agree to the adding to the list of Hon. Vice Presidents the name of the Past President, who has held that position for two years. Those who lose contact with the Association shall be removed from the list of Hon. Vice Presidents.

Any member of an affiliated Club may attend the A.G.M. or a Special G.M. and take part in the proceedings, but only appointed Delegates along with the Officers and Life Members may vote on any matter.

6. Special General Meeting

A Special General Meeting (for such purpose as defined in the requisition) may be convened at any time either by the Council or Management Committee or, on receipt by the Hon. Secretary of a requisition signed by the delegates of not less than eight different affiliated Clubs.

7. Management

The Officers of the Association shall be:

- a President (who shall be Chairman of the Council and all Committees). Will also act as Captain throughout his term of office.
- b Senior Vice President (who shall be Deputy Chairman). If the President is unavailable for any reason, he will take over as President.
- c Junior Vice President will deputise in case of either the President or S.V.P. is unavailable for any reason. He is responsible for raising and lowering and looking after the Flag.
- d Past Presidents for a period of two years immediately following the expiration of their term of office. No other duties except to advise from their term of office.
- e Hon. Secretary, who shall keep a record of the business transacted at all meetings and conduct the correspondence of the Association.
- f Hon. Treasurer, who shall keep an account of his receipts and disbursements and submit the same, duly audited to the A.G.M. The Association financial year shall end on 31st October
- g Hon. Indoor and Outdoor Match Secretaries. As the name implies, they will make and look after all fixtures, including reservations for coaches, if required.

The Management should meet at least four times each year, especially in February in order to formalise the procedures for the ensuing Presidential year. They shall have power to co-opt Competition Secretaries or any other member of the Association whose expertise they deem to be of benefit to them or the Association in general.

8. The Council

The Council shall consist of all Officers of the Association, Competition Secretaries, Delegates from each member Club and, should they wish to attend, Hon. Vice Presidents and Life Members. They shall meet on prearranged dates to ratify the teams selected for the next four or five outdoor matches, and to deal with any other business that may arise. It shall be empowered to deal with any matter not provided for in these rules. Delegates representing at least eight affiliated clubs must attend in order to form a quorum.

The names of Delegates, also nominations, if any, for Officers must be sent by Club Secretaries to the Hon. Association Secretary not later than 30th November each year. Any vacancy occurring among Delegates during the year shall be filled by the Club concerned, but please inform and give details to the Hon. Secretary.

9. Website and e-mail

The Association's website, www.sdba.org.uk provides useful information about our activities. Included on it are contact details of all Affiliated Clubs including location maps, a list of the Associations Officers and Delegates, competition draws, Rules, Regulations and Constitution and much else. All Clubs are encouraged to promote the website to their members so that they can be kept fully informed about the Association. Enquiries relating to the Association can also be e-mailed to us at: enquiries@sdba.org.uk.

PART II

Matches

In order to uphold the Associations objectives the following types of matches will be arranged:- Executive, Anniversary, President's, Club, Association and Indoor. Two Officers, the Indoor and Outdoor Match Secretaries will supervise and arrange such matches.

- a Executive Matches will be a challenge made to an affiliated Club. Should the Club win, a suitable Bannerette or the like, will be presented later in the year. The President of the year will select the rinks from the current Delegates and Officers. He may, if he wishes, invite members of Affiliated Clubs, to a maximum of one per rink. Executive challenges will be selected from affiliated Clubs on a rota basis at the A.G.M. The President may however bring forward a challenge to his own Club.
- b Anniversary Matches. Where affiliated Clubs are celebrating an anniversary they may invite the Executive to send a team for a match. This may be played in whites or greys at a time mutually convenient to the Club and the Outdoor Match Secretary, on behalf of the Association. The President will select the rinks from the Officers and Delegates. The Association will make a presentation to mark the Occasion.
- c President's Matches are matches against affiliated Clubs, to be played preferably in the evenings, in greys. The object of these matches is to bring in as many first time players as possible, within a balanced team. Where possible Clubs will be offered such matches in rotation. Members of affiliated Clubs should submit their names on the blue card provided, the cards should then be sent to the outdoor Match Secretary for presentation to the Selection Committee.
- d Club Matches are matches against affiliated Clubs or Clubs from other districts. Members will submit their names on the blue cards.
- e Association Matches are matches against other Bowling Associations. Submitting of names and rink selection will be the same as for Club Matches. A member playing in an Association game for the first time will be awarded his AColts Badge and after playing in six Association games will be awarded his Blazer Badge. There are special Badge awards for 25, 50, 75, 100, 125, 150, 175 and 200 Association Matches. Should a member go on an Association Tour this will count as an Association Match. Should any of the tour games be against another Association they will count as ABadge Games.
- f Outdoor Matches. Team selection will be undertaken by the President, Senior and Junior Vice Presidents and Immediate Past President, with the Outdoor Match Secretary to act as Secretary. Notification of selection will be by an appropriate form sent to the member via the Delegate or by post. It is incumbent on the member to reply by or before the stated time, to the Outdoor Match Secretary as to his availability. Failure so to do means that a replacement will be found.
- g Indoor Matches. A comprehensive indoor programme will be arranged by the Indoor Match Secretary. A list and form of request for selection will be distributed to affiliated club members via the Delegates. The method of selection will be a small sub-committee chaired by the President. Notification of selection will be made by telephone. No badges are awarded for indoor matches as

they are usually against Indoor Clubs. Should it be possible to arrange an indoor match against another Association, that would be considered a 'Badge Match'.

PART III

Competitions.

Competitions shall be played in accordance with the Laws laid down by World Bowls Ltd., Bowls England version. All affiliated Clubs and individual competitors shall conform to the regulations laid down by the Association for its Competitions.

The date of Finals Day will be published on the website and in the Association Fixture List and arranged and timed in a way which is considered to meet the best interests of the Association. Once the programme has been promulgated changes shall not be made in order to accommodate an individual who wishes to play in a Club competition (Yonwin or Arthur Hughes Cup) for which he is not available when there are other club members who could play in the team.

PASTON CUP REGULATIONS

1. The cup to be played for in a 21 shots singles Competition open to the current Champion or runner-up of any Club affiliated to the Association. The nominee, subject to regulations 2 and 3 must be a current member of the Club.
2. Under no circumstances can the same person represent more than one Club in the same season. In the event of any person being nominated by two or more Clubs, precedence will be given to the first nomination received by the Hon. Secretary (or other designated official) of the Association. The other Club (or Clubs) shall be notified and entitled to enter their runner-up.
3. Should the nominated Champion of a Club be unable to enter the Competition owing to illness, removal from the District or other unforeseen circumstances, the runner-up may be nominated to represent the Club subject to the provisions of regulation 4.
4. In the case of a substitution as envisaged in regulation 3, the Club concerned must forward written notification to the Hon. Secretary (or other designated official) at least seven days prior to the date upon which the person originally nominated was due to play his first tie. Any substitute must adhere to the date fixed with his opponent by the original nominee, unless such opponent shall agree an alternative date.
5. Each entry, together with its entrance fee, as laid down at the Annual General Meeting, must be paid to the Hon. Treasurer by January 1st.
6. The complete draw for the Competition will take place at the Association's Spring Council Meeting. The dates by which each round shall be played will be settled by the Management and these periods must be strictly adhered to.
7. For competitors drawn to play in the initial round of the Competition the Challenger in each instance must, by 6th May, communicate with his Opponent offering three alternative dates, one of which shall be a weekend and one a weekday upon which the initial tie is to take place. The Opponent shall, within 3 days reply, accepting one of the offered dates. Should the Challenger fail to comply with the above timing, the Opponent will then take the rights of the Challenger and offer a similar choice of dates for the game to be played, but on the original Opponents' green. If a Challenger has been unable to contact his Opponent within the prescribed time, he shall immediately inform the Competition Secretary, who will make a final decision. If no action is taken by either competitor, then both parties may be scratched from the Competition. The same procedure as above shall be adopted for all subsequent rounds except that the Challenger shall offer the 3 dates within 5 days of the closing date of the previous round.
8. All games will be played on the Green of the Challenger, excepting the Semi-final, which will be played on a mutually agreed neutral Green. The Final will be played on a Green designated by the Management.
9. The time for commencing ties shall be mutually agreed.
10. If either Competitor arrives more than half an hour later than the agreed time, his opponent may claim a walkover.
11. All questions of dispute must be brought to the notice of the Competition Secretary at the earliest possible moment, who will then bring the matter before the Management, whose final decision will be binding, unless the matter has been amicably settled in the meantime.

12. Any trophy winner or their representative who fails to attend the presentation dinner could be banned from the following years' competition, at the discretion of the Committee.
13. The Competition Secretary should be advised of the result by the winner by telephone. This to be confirmed in writing, and returned on the card provided.

TED PEIRCE TROPHY REGULATIONS

1. The Trophy to be played for in a 21 shots singles Competition open to the Officers, Delegates, Life Members and Hon. Vice Presidents of the Association, currently in office from the AGM of the current year.
2. The Competition will be organised by a volunteer from among the Association members, confirmed at the AGM. There will be no bar on such a Competition Secretary entering the Competition himself.
3. All Competitors will pay an entrance fee as laid down at the Annual General Meeting.
4. The management will set a final acceptance of entry date and dates by which all rounds are to be played which will be the same as the BLESMA and St. Raphael's Competitions.
5. For competitors drawn in the initial round of the Competition, the Challenger must the Challenger in each instance must, by 1st June, communicate with his Opponent offering three alternative dates, one of which shall be a weekend and one a weekday upon which the initial tie is to take place. The Opponent shall, within 3 days reply, accepting one of the offered dates. Should the Challenger fail to comply with the above timing, the Opponent will then take the rights of the Challenger and offer a similar choice of dates for the game to be played, but on the original Opponents green. If a Challenger has been unable to contact his Opponent within the prescribed time, he shall immediately inform the Competition Secretary, who will make a final decision. If no action is taken by either competitor, then both parties may be scratched from the Competition. The same procedure as above shall be adopted for all subsequent rounds except that the Challenger shall offer the 3 dates within 5 days of the closing date of the previous round.
6. All the rounds of the Competition to be played on the Green of the Challenger, excepting the Semi-final, which will be played on a mutually agreed neutral Green, and the Final which will be played on a Green arranged by the Management.
7. The time for commencing a tie shall be mutually agreed..
8. If either Competitor arrives more than half an hour after the time fixed for the tie, their opponent may claim a walkover.
9. The Competition Secretary should be advised of the result by the winner by telephone. This to be confirmed in writing and returned on the card provided
10. Any trophy winner or their representative who fails to attend the presentation dinner could be banned from the following years' competition, at the discretion of the Committee.
11. All questions of dispute must be brought to the notice of the Competition Secretary at the earliest possible moment, who will then bring the matter before the Management, whose final decision will be binding, unless the matter has been amicably settled in the meantime.

BLESMA PAIRS REGULATIONS

1. The Cup to be played for in a 21 ends Men's Pairs Competition annually. The proceeds shall be donated to BLESMA. The draw will take place in conjunction with the St. Raphael's Mixed Pairs Competition, the Hon. Secretary or other Official will observe that the draw is made fairly.
2. The number of pairs entering is unlimited, they must be from Clubs affiliated to the Association, the pair can consist of members of different affiliated Clubs.
3. All Competitors will pay a fee, as laid down at the Annual General Meeting of the Association.
4. All rounds of the competition are to be played on the Green of the Challengers, excepting the Semi-final, which will be played on a mutually agreed neutral Green, and the Final which will be played on a Green arranged by the Management.
5. The two players named on the official entry form shall constitute the 'Pair' and should normally play together throughout the Competition. One additional - and the same player may, however, be used to substitute at any time provided he has not already played or has entered into the Competition. He may play in either position..

6. The dates by which the various rounds are to be played shall be settled by the Management and those periods must be strictly adhered to.
7. For competitors drawn to play in the initial round of the Competition the Challengers in each instance must, by 22nd May, communicate with their Opponents offering three alternative dates, one of which shall be a weekend and one a weekday upon which the tie is to take place. The Opponents shall, within 3 days reply, accepting one of the offered dates. Should the Challengers fail to comply with the above timing, the Opponents will then take the rights of the Challengers and offer a similar choice of dates for the game to be played, but on the original Opponents green. If the Challengers have been unable to contact his Opponents within the prescribed time, they shall immediately inform the Competition Secretary, who will make a final decision. If no action is taken by either competitors, then both parties may be scratched from the Competition. The same procedure shall be adopted for all subsequent rounds except that the Challengers shall offer the 3 dates within 5 days of the closing date of the previous round.
8. The time for commencing the tie shall be mutually agreed.
9. If Competitors arrive more than half an hour after the time fixed for the tie, their opponents may claim a walkover.
10. The Competition Secretary should be advised of the result by the winners by telephone. This is to be confirmed in writing and returned on the card provided.
11. Any trophy winner or their representative who fails to attend the presentation dinner could be banned from the following years' competition, at the discretion of the Committee.
12. All questions of dispute must be brought to the notice of the Competition Secretary at the earliest possible moment, who will then bring the matter before the Management unless the matter has been amicably settled in the meantime.

St. RAPHAEL'S TROPHY MIXED PAIRS REGULATIONS

1. The Trophy to be played for in a 21 ends Mixed Pairs Competition annually. The proceeds shall be donated to St. Raphael's Hospice. The draw will take place in conjunction with the BLESMA Pairs Competition, the Hon. Secretary or other Official will observe that the draw is made fairly.
2. The number of pairs entering the Competition is unlimited, they must be from Clubs affiliated to the Association, the pair can consist of members of different affiliated Clubs.
3. All competitors will pay a fee, as laid down at the Annual General Meeting of the Association.
4. All rounds of the Competition to be played on the Green of the Challengers, excepting the Semi-final, which will be played on a mutually agreed neutral Green, and the Final, which will be played on a Green arranged by the Management.
5. The two players of opposite gender will be named on the official entry form as the initial APair@ and should normally play together throughout the Competition. Either player may have just one substitute of the same gender, provided he/she has not already played or entered in the Competition. Members of the partnership may play in either position.
6. The dates by which the various rounds are to be played shall be settled by the Management and those periods must be strictly adhered to.
7. For competitors drawn to play in the initial round of the Competition the Challengers must, by 22nd May, communicate with their Opponents offering three alternative dates, one of which shall be a weekend and one a weekday upon which the initial tie is to take place. The Opponents shall, within 3 days reply, accepting one of the offered dates. Should the Challengers fail to comply with the above timing, the Opponents will then take the rights of the Challengers and offer a similar choice of dates for the game to be played, but on the original Opponents green. If the Challengers have been unable to contact their Opponents within the prescribed time, they shall immediately inform the Competition Secretary, who will make a final decision. If no action is taken by either competitors, then both parties may be scratched from the Competition. The same procedure as above shall be adopted for all subsequent rounds except that the Challengers shall offer the 3 dates within 5 days of the closing date of the previous round.
8. The time for commencing the tie shall be mutually agreed.
9. If Competitors arrive more than half an hour after the time fixed for the tie, their opponents may claim a walkover.

10. The Competition Secretary should be advised of the result by the winners by telephone. This is to be confirmed in writing and returned on the card provided.
11. Any trophy winner or their representative who fails to attend the presentation dinner could be banned from the following years' competition, at the discretion of the Committee.
12. All questions of dispute must be brought to the notice of the Competition Secretary at the earliest possible moment, who will then bring the matter before the Management unless the matter has been amicably settled in the meantime.

ARTHUR HUGHES CUP REGULATIONS

1. Each Club affiliated to the Association is permitted to enter one team consisting of one triple of male subscribing members.
2. No restriction is placed on the players used, therefore it is permissible for different players to represent the Club in each round.
3. All entries, together with the entrance fee as laid down by the Annual General Meeting must be paid to the Hon. Treasurer of the Association by January 1st.
4. The draw will be made at the Spring Council Meeting of the Association. The play dates as laid down by the Management must be strictly adhered to.
5. For competitors drawn to play in the initial round of the Competition the Challengers in each instance must, by 6th May, communicate with their Opponents offering three alternative dates, one of which shall be a weekend and one a weekday upon which the initial tie is to take place. The Opponents shall, within 3 days reply, accepting one of the offered dates. Should the Challengers fail to comply with the above timing, the Opponents will then take the rights of the Challengers and offer a similar choice of dates for the game to be played, but on the original Opponents= green. If the Challengers have been unable to contact his Opponents within the prescribed time, they shall immediately inform the Competition Secretary, who will make a final decision. If no action is taken by either competitors, then both parties may be scratched from the Competition. The same procedure as above shall be adopted for all subsequent rounds except that the Challengers shall offer the 3 dates within 5 days of the closing date of the previous round.
6. All rounds of the competition are to be played on the Green of the Challengers, excepting the **Semi-final, which will be played on a mutually agreed neutral Green on a Saturday, Sunday or Bank Holiday morning or afternoon**, within the dates as laid down by the Management, and the Final which will be played on a Green arranged by the Management.
7. The time for commencing the tie shall be mutually agreed.
8. If either team is incomplete more than half an hour after the agreed time, their opponents may claim a walkover.
9. In the event of inclement weather, or a postponement for any reason, the Competitors must arrange another date within the time limit for the particular round.
10. The game will normally consist of 18 ends and the winners will be the triple with the highest score at that time. However an extra end may be necessary to provide a result.
11. An abandoned game shall be resumed at the point and the score when it was stopped. Any substitutes must comply with the Laws of the game.
12. The Competition Secretary should be advised of the result by the winners by telephone. This is to be confirmed in writing and returned on the card provided.
13. Any trophy winner or their representative who fails to attend the presentation dinner could be banned from the following years' competition, at the discretion of the Committee.
14. All questions of dispute must be brought to the notice of the Competition Secretary at the earliest possible moment, who will then bring the matter before the Management unless the matter has been amicably settled in the meantime.

YONWIN CUP REGULATIONS

1. This is a Club Competition and each Club affiliated to the Association is permitted to enter one team, consisting of three fours of male subscribing members.

2. All rounds of the competition are to be played on the Green of the Challengers, excepting the **Semi-final, which will be played on a mutually agreed neutral Green on a Saturday, Sunday or Bank Holiday morning or afternoon**, within the dates laid down by the Management and the Final which will be played on a Green arranged by the Management.
3. All entries, together with the entrance fee, as laid down by the Annual General Meeting, must be paid to the Hon. Treasurer of the Association not later than January 1st.
4. The draw will be made at the Association's Spring Council Meeting, the play by dates will be laid down by the Management and must be strictly adhered to.
5. For competitors drawn to play in the initial round of the Competition the Challengers in each instance must, by 6th May, communicate with their Opponents offering three alternative dates, one of which shall be a weekend and one a weekday upon which the initial tie is to take place. The Opponents shall, within 3 days reply, accepting one of the offered dates. Should the Challengers fail to comply with the above timing, the Opponents will then take the rights of the Challengers and offer a similar choice of dates for the game to be played, but on the original Opponents' green. If the Challengers have been unable to contact his Opponents within the prescribed time, they shall immediately inform the Competition Secretary, who will make a final decision. If no action is taken by either competitors, then both parties may be scratched from the Competition. The same procedure as above shall be adopted for all subsequent rounds except that the Challengers shall offer the 3 dates within 5 days of the closing date of the previous round.
6. The time for commencing the tie shall be mutually agreed.
7. If either team is incomplete more than half an hour after the agreed time, their opponents may claim a walkover.
8. In the event of inclement weather, both Clubs must contact the Competition Secretary (or some responsible Official) of the Club on whose Green the tie is to be played and ascertain if the Green is fit for the tie to be played. In the event of no play, the Competitors must arrange another date within the time limit for that particular round.
9. The game shall be of 21 ends and the winner will be the Club with the highest number of shots scored. However, should the aggregate scores be equal at the end of the 21st end then all three rinks will play an extra end, the first shot on each rink to determine the final result.
10. An abandoned game shall be resumed at the point and the score where it stopped. Any substitutes must comply with the laws of the game.
11. If it is known that there will be no possible chance of continuing the game at another time to comply with the closure date, then: 1. The team with the highest score be declared the winner, or 2. If the scores are equal then a count back of the highest number of winning ends may be used to declare the winner. If scores are equal and winning ends are equal, then a toss of a coin should be used to declare the winner.
12. The Competition Secretary should be advised of the result by the winners by telephone. This is to be confirmed in writing and returned on the card provided.
13. All questions of dispute must be brought to the notice of the Competition Secretary at the earliest possible moment, who will then bring the matter before the Management, whose final decision will be binding, unless the matter has been amicably settled in the meantime.
14. Any trophy winner or their representative who fails to attend the presentation dinner could be banned from the following years' competition, at the discretion of the Committee.
15. The dates by which the various rounds are to be played must be strictly adhered to. A match cannot be delayed in order for a club to include any particular player.

PART IV

Resignations

1. An affiliated Club may withdraw from Association membership on giving written notice to the Association Hon. Secretary, and thereafter shall forfeit all rights and interests in the Association.

Termination of the Association

2. The Association shall exist so long as two Clubs continue to carry out its objects, and in the event of all Clubs except one having withdrawn or refused to carry out the objects of the Association, the property of the Association (with the exception of the Yonwin Cup which shall be handed to Rose Hill Bowling Club) and funds shall be held in trust by that Club for use in the event of the Association being reformed.

Alteration to the Rules

3. No alteration to the Rules shall be made except at the Annual General Meeting. Any proposed alterations shall be submitted in writing to the Secretary at least 28 days before the Meeting of which at least 7 days notice shall be given. Alterations to the Rules may also be made at a Special General Meeting convened for that purpose. No proposal for alteration of an addition to the Rules shall be deemed to have been approved unless at least two thirds of those entitled to vote at the A.G.M. or S.G.M. do vote in favour of the alteration.

Addendum to Rules as advised by Bowls England and our Insurers

- (a) The Officers of the Association and each and every Representative (the Management) shall, except in the case of wilful default or fraudulent acts or omissions, be indemnified by and out of the funds of the Association against any loss, damage, expenses or liability incurred by reason of or in connection with any legal proceedings instituted against them or any of them for any act done, omitted or suffered in relation to the performance of any duties in respect of the Association.
- (b) The Officers of the Association (the Management) shall effect any appropriate insurance cover in respect of the indemnity provision in this clause at the expense of the Association.

These Rules, Regulations and Constitution may be copied for
the use of each member Club, they must not be changed or
altered in any way.

By order of the Management.

Revised, proposed and passed at the E.G.M., June 10th, 2013.